



Jodrell Bank Filming Guidelines

Jodrell Bank is a working scientific and research facility, and there are operational constraints relating to the hire of our locations:

- **The site is an OFCOM Radio Silent Zone and does not allow equipment to be used on a bandwidth below 620MhZ.** Please consult to Jodrell Bank team regarding any use of wireless or radio based filming equipment.
- **The site is a No-Fly Zone and therefore does not permit the use of drones or wirelessly operated cameras.** Please speak to the Jodrell Bank team regarding any equipment of this kind.
- **All electrical equipment used should be PAT tested,** and PAT tested stamps should be up to date on all equipment brought onto site.
- **Please consult the Facilities Manager regarding plugging in any devices** for advice re wattage and amps.

Location Filming Guidelines

Generally, all filming and photography must work around the operational hours of the Jodrell Bank site. Film crews are normally permitted to film before public opening hours or after the site has closed in the evening. In some cases, limited daytime filming may be possible depending on location and operational activity:

- **We are closed on Mondays for filming and location hire.**
- For large-scale filming, we require a minimum of **three months' notice.**
- Contracts for filming will be issued by the **University of Manchester**, who own and manage **Jodrell Bank Centre for Engagement**; we are unable to sign agreements provided by production companies.
- All lighting used on site must be **LED.**
- Radio frequencies must be between 620 – 700mhz.
- **Food and drink** are not permitted within any of the telescope buildings or control areas.
- **No smoking** is permitted on site
- **No hot works** are permitted on site.
- There is **no direct access to water or electricity** in outdoor filming areas; productions must plan accordingly.
- **Smoke, fog, or atmospheric haze** may not be used in any interior spaces. Exterior spaces will only be allowed pending review of requests.



- Final filming intentions, **risk assessments**, and **health & safety documentation** must be submitted at least **1 month before large scale filming**, as these must be approved internally.
- All productions must hold valid **Public Liability Insurance**. Details of the required coverage will be confirmed once the scale of the filming is known.
- All productions must be in line with the conditions set out in the applied contract.
- No contract can be signed until the proposed filming activities have been formally approved by Jodrell Bank staff.
- The **maximum number of crew and presenters** permitted on site is **ten**, unless otherwise agreed in advance.
- The specific **locations, subjects, and equipment** to be filmed must be agreed upon with the **Jodrell Bank team** at least **two weeks in advance** of filming.
- Crews should bring **minimal equipment** onto the site due to space and safety constraints.
- If a **Jodrell Bank staff member** is required to appear on camera, this will incur an **additional fee** and must be arranged in advance.
- The **production company** is responsible for securing any **copyright or third-party permissions** before filming.

Filming items from the UNESCO World Heritage Site and Archives

We are not connected to the Jodrell Bank Observatory and Jodrell Bank Department for Astrophysics and therefore we cannot grant access to restricted areas, climbing the Lovell Telescope, archival items, access to scientific equipment, or scientific assets.

These requests must be arranged with these organisations directly; however, we can assist with liaising with the Observatory and University Department.

Filming within **operational telescope or laboratory spaces** is subject to additional review and must be supervised by a member of Jodrell Bank Observatory staff.

Jodrell Bank has **no authority over neighbouring land**; permission to film outside the main site boundaries must be obtained from the relevant landowners.

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If you have any further queries, please contact hirejodrellbank@manchester.ac.uk.