

General Risk Assessment Form

Date: 12/09/2019	Assessed by: Sofiya Mohamed	Validated by: Linda Bennett	Location: Classroom or Events Space (Space Pavilion), or Wolfson auditorium	Assessment ref no 2019JBDC0907	Review date: 12/09/2020
Task / premises: Mars Rover Challenge education workshop, for KS1, KS2 and KS3 pupils (ages 4-14). Involves practical activities. This document describes activities specific to this workshop; please also see 'General risk assessment for all workshops' which also applies.					
Activity	Hazard	Person(s) in danger	Existing measures to control risk	Risk rating	Result
Use of sellotape dispensers	Cuts on sharp metal teeth	Pupils	<ul style="list-style-type: none"> • Correct use of sellotape dispenser does not require metal teeth of dispenser to be touched • Teeth are small – very low risk of any serious injury 	LOW	A
Use of scissors	Cuts	Pupils	<ul style="list-style-type: none"> • Only child friendly, safety scissors to be used 	LOW	A
Use of balloons	Infection from saliva	All	<ul style="list-style-type: none"> • Only one pupil should blow up a balloon, pupils should not share balloons • Toilet facilities available nearby for handwashing 	LOW	A
	Stress from popping balloons	Individuals with phonophobia	<ul style="list-style-type: none"> • Information that workshop involves use of balloons given in advance - listed with workshop description • A limited number of ear defenders are available on request 	LOW	A
Handling of raw eggs	Ingestion of raw egg	Pupils	<ul style="list-style-type: none"> • Pupils are provided with their eggs in a cup to minimise the danger of accidental breakage • When accidental breakages occur, the presenter will clean it up immediately with paper towels and provide pupils with paper towels to wipe any raw egg from their hands • Pupils or staff that have come into contact with raw egg, e.g. have raw egg on their hands, will be immediately directed to the nearest toilets where they can wash their hands • Any pupils leaving the teaching area to go to the toilet should be accompanied by a teacher or adult helper from their school 	LOW	A
	Allergic reactions	All	<ul style="list-style-type: none"> • Information that workshop includes raw egg given in advance - listed with workshop description • Handling of eggs is not essential by all participants • If education team are given advanced warning of any participants allergic to eggs, disposable gloves can be provided 	LOW	A